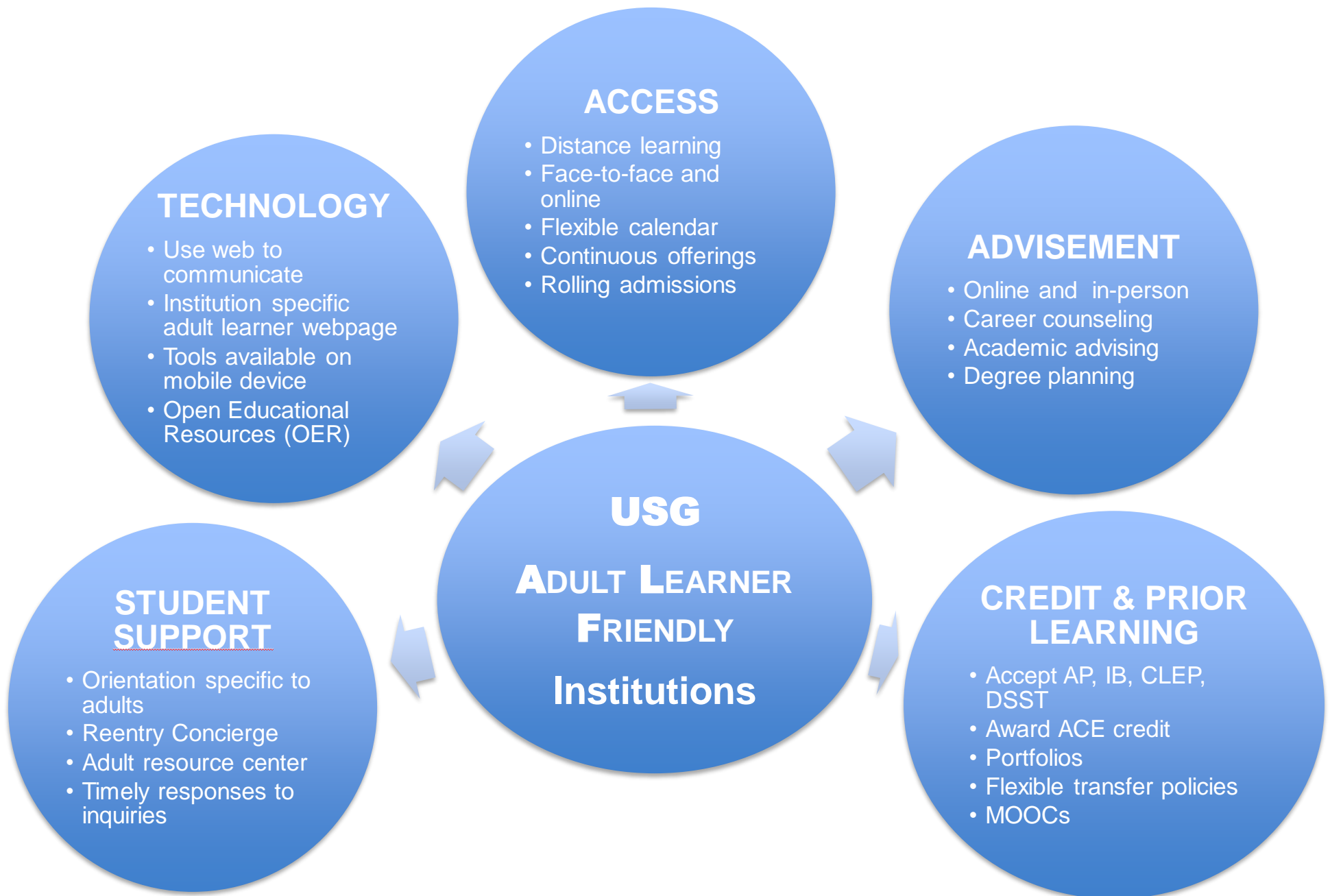


# Characteristics of USG Adult Learner Friendly Institutions



## ACCESS

### Distance Learning & Blended Formats

- One-year certificate(s)
- Associate degree(s)
- Baccalaureate degree(s)

### Flexible Academic Calendar

- Varied program start dates
- Classes that meet once a week instead of twice or more
- Weekend-only program(s)
- Evening and weekend program(s)
- Shorter course length, i.e., 4, 5, 6, 7, or 8-week
- Individualized or self-paced instructional formats
- Accelerated approaches, i.e. competency-based program(s) or course(s)

### Continuous Offerings

- Required courses begin frequently
- Adult-friendly programs begin frequently

### Rolling Admissions

- Institutional admission decisions made continually throughout the year
- Program admission decisions made continually throughout the year

## ADVISEMENT

### Online and in-person

- Advisement offered online and in-person

### Career counseling

- Career counseling offered *free* to prospective and enrolled students
- Assistance provided with career placement

### Academic Advising

- Assistance with quick declaration of major
- Require completion plans

### Degree Planning

- Students enroll in whole programs, not individual courses (*aka "directed choice"*)

## CREDIT & PRIOR LEARNING

### Accept AP, IB, CLEP and DSST

#### Award ACE credit

- Accept ACE Military Guide credit recommendations
- Accept ACE College Credit Recommendation Service (CREDIT®)

#### Portfolios

- Accept prior learning portfolios created by the student
- Offer courses for student to enroll to help build a portfolio that can be used to earn credit for prior learning

#### Flexible transfer policies

- Recognize credits earned at multiple campuses
- Easily transfer credits as earned

#### Transfer and Articulation Guarantee (TAG)

- Provide clear transfer pathways among USG institutions
- Provide clear transfer pathways between TCSG and the institution
- Guarantee admission for students who meet all transfer-related benchmarks

#### MOOCs

- Offer opportunities to earn course credit from MOOCs

## STUDENT SUPPORT

### Orientation specific to adults

- Planning and skills courses specific to adults
- College and career guidance integrated into adult education
- Means exist to provide adults with recognition on campus

### Reentry Concierge

- Single point of contact for reentry
- Single point of contact remains in contact with adult through start of classes

### Adult Resource Center

- Academic support provided
- Peer mentors available to help guide career and life goals
- Adult resource center includes student-led or student-organized group learning activities
- Learning community exists for adults pursuing degrees

### Timely Responses to Inquiries

- Systems in place are customer service focused
- Response to student inquiries made within one business day

## TECHNOLOGY

### Use web to communicate

- Use of web and email to communicate regarding admission, advising
- and financial aid

### Institution specific adult learner webpage

### Tools available on mobile devices

### Open Educational Resources (OER)

- Provide full courses, course modules or course materials and / or references to OER to enhance course content
- Use free, online textbook(s) in a majority of course and programs identified as "adult friendly"
- Use video streaming, practice tests, software, and other free tools, materials or techniques in a majority of courses

---

Ashley Layne

Adult College

Completion Coord.

OEAS

BOR/USG

(404) 962-3137

ashley.layne@usg.edu