

ABRAHAM BALDWIN AGRICULTURAL COLLEGE

APPENDIX A: PROGRAM MAP EXAMPLE - FRONT



Stafford School of Business

Program Map Bachelor of Science in Business

Student: _____
Advisor: _____

Freshman			
Sem	Grade	Hrs	Milestones
Fall		3	Complete ENGL 1101
		3	Complete MATH 1111
		3	Complete ECON 2106
		2	Complete CISM 2100
		3	PHED 1100 Health & Wellness
		3	HST 2111 United State History or HST 2112
		3	Explore campus activities and organizations
Total		14	

Notes: Learn to use a personal calendar for time management. Attend ASK series. Work with your advisor on study skills, email etiquette, business professionalism.

Sophomore			
Sem	Grade	Hrs	Milestones
Fall		3	Complete ENGL 1101
		4	Complete MATH 1111
		3	Complete ECON 2106
		3	PHED 1100 Health & Wellness
		3	HST 2111 United State History or HST 2112
		3	Explore campus activities and organizations
Total		14	

Notes: Learn to use a personal calendar for time management. Attend ASK series. Work with your advisor on study skills, email etiquette, business professionalism.

Sophomore			
Sem	Grade	Hrs	Milestones
Fall		3	Complete ENGL 1101
		4	Complete MATH 1111
		3	Complete ECON 2106
		3	PHED 1100 Health & Wellness
		3	HST 2111 United State History or HST 2112
		3	Explore campus activities and organizations
Total		16	

Notes: Discuss internship interests and potential options with your advisor. Plan for non-Business Minors/ Grad school(if interested).

Sophomore			
Sem	Grade	Hrs	Milestones
Fall		3	Complete ENGL 1101
		4	Complete MATH 1111
		3	Complete ECON 2106
		3	PHED 1100 Health & Wellness
		3	HST 2111 United State History or HST 2112
		3	Explore campus activities and organizations
Total		16	

Notes: Discuss areas of professional development and career interests with your advisor. Develop a business resume and a network of professionals.

Junior			
Sem	Grade	Hrs	Milestones
Fall		3	Attend career events
		3	Identify Internship Site
		3	Active in Student Clubs
		3	Human Resource Management
		3	Business Logistics
		3	Principles of Finance
		3	FINA 3150
		3	MGMT 3650
		3	MGMT 3670
Total		15	

Notes: Finalize plan for a Summer Internship and attend the orientation session. Look into study abroad options, mentored research, and other experiential learning opportunities.

Junior			
Sem	Grade	Hrs	Milestones
Fall		3	Attend career events
		3	Identify Internship Site
		3	Active in Student Clubs
		3	Human Resource Management
		3	Business Logistics
		3	Principles of Finance
		3	FINA 3150
		3	MGMT 3650
		3	MGMT 3670
Total		15	

Notes: Check DegreeWorks and confer with your advisor to verify you are on track to Graduate. Determine career interests and discuss potential Capstone project with your advisor.

Senior			
Sem	Grade	Hrs	Milestones
Fall		3	Job-Ready Resume
		3	Initiate Job search
		3	Business Law
		3	Business Major Elective
		3	Business Major Elective
Total		15	

Notes: Begin the job search process early and utilize your professional network.

Senior			
Sem	Grade	Hrs	Milestones
Fall		3	Job-Ready Resume
		3	Initiate Job search
		3	Business Law
		3	Business Major Elective
		3	Business Major Elective
Total		15	

Notes: Celebrate! Congratulations on your Graduation.

* A grade of 'C' or better is required.
A student's program is his or her responsibility.

Students must consult with their advisor, not all courses are available every semester.
Some core classes not completed in Fall or Spring can be taken over Summer to stay on track.

Total credit hours earned 123
2020-2021 Catalog

APPENDIX B: Program Map Example – Back

Important Policies

All Academic Policies and Procedures can be found in the ABAC Catalog. Refer to the ABAC Academic Calendar for all term schedules and deadlines.

Roster Verification /Class Attendance

- Any student who has never attended class will be removed from the roster during Roster Verification.
- Absence from class does not excuse students from full responsibility for class work or missed assignments.

Withdrawal Policy

- Drop/Add: Drop/Add is the only time during which students may drop a course without either academic or financial penalties.
- Withdraw (W): If students withdraw prior to the withdrawal deadline, they receive a grade of W on their transcript. A grade of W has no effect on a student's GPA.
- Withdraw-fail (WF): If the students withdraw after the withdrawal deadline, they will receive a grade of WF.
- W-After-Midterm: Students who experience a medical, psychological, or other personal hardship that prevented them from completing their course requirements may petition for a W-After-Midterm, through the Director of Academic Support. The assignment of a grade of W after midterm will be awarded if the student was passing the course(s) at the last date of attendance.

Academic Advising

- You are required to meet with your advisor at least once each semester before you can register for classes.
- Check your BANNER account to find your advisor and their contact information. Email your advisor to request an appointment.
- Your ABAC email is an official means of communication from the college. It is your responsibility to check your Stallions email regularly and respond in a professional and respectful manner.
- Any coursework that does not fit within the chose program of study may impact a student's financial aid and graduation date.

Graduation Requirements

- Students must meet the graduation requirements as listed in a single ABAC Catalog which is not more than five years old at the time of their graduation and which is in effect for a term during which they earned academic credit at ABAC.
- Students must submit a graduation application for each degree one semester prior to completion.

ABAC Honor Code

ABAC Stallions conduct themselves with honor and integrity at all times and expect their fellow Stallions to do so as well.
A Stallion does not lie, steal, or cheat.

Campus Resources

Stafford School of Business Lewis Hall 229.391.4830		School of Ag. & Natural Resources Agricultural Sciences Building 229.391.4790		School of Arts & Sciences King Hall 229.391.5260		School of Nursing and Health Sci. Health Science Building 229.391.5020	
Student Accounts 229.391.4924 StudentAccounts@abac.edu	Financial Aid 229.391.4910 FinAid@abac.edu	Residence Life & Housing 229.391.5140 Housing@abac.edu	Police Department 229.391.5060 Police@abac.edu	Technology Services 229.391.5400 TechSupport@abac.edu	Athletics / Intramurals 229.391.4930 Athletics@abac.edu	Health Center 229.391.5030 HealthCenter@abac.edu	Dean of Students 229.391.5130 DeanOfStudents@abac.edu
Academic Support 229.391.4995 ASC@abac.edu	Tutoring Center 229.391.4785 Tutoring@abac.edu	Counseling Center 229.391.5135 counseling@abac.edu	Accommodation & Disability 229.391.5132 ads@abac.edu	Testing Center 229.391.4817 Ttesting@abac.edu	Stallion Shop 229.391.4825 TheStallionShop@abac.edu	Tutoring Center 229.391.4785 Tutoring@abac.edu	Academic Support 229.391.4995 ASC@abac.edu