

2023 Momentum-CCG Campus Plan Updates

GUIDELINES & GENERAL INFORMATION

The Momentum/Complete College Georgia Campus Plan Updates provide an opportunity for your institution to reflect on the work you have underway and highlight your completion successes and challenges. Your 2023 Update should build on the Momentum Plan your institution submitted in March 2023. This should streamline the reports and continues our efforts to reduce reporting while improving our understanding of what work is critical on your campus.

For 2023, the Campus Plan Updates require only the narrative update; a strategy survey is not a component of the 2023 Updates. Our goals for the 2023 Updates are to understand your progress, identify opportunities for collaborative support and assistance, and highlight your success.

Campus Updates should be submitted to the System Office by **November 17, 2023**.

WHAT'S NEW FOR 2023?

Share Your Work at the Momentum Summit!

The 2023 Momentum/CCG Updates are an opportunity to reflect on your work and evaluate your progress, but they are also a way for the System to elevate and advance promising new practices. The System relies on details from the Momentum/CCG Plans and Updates to identify practices and projects that may have application across the state. For 2023, we are asking institutions to identify the work that would like to promote more broadly, specifically at the Momentum Summit VII. As you draft your updates, we encourage you to submit your most successful, most promising, and highest impact parts of your portfolio for the Summit. A separate submission process is [outlined here](#).

Tagging

In order to understand your work a bit better, we are asking you to "tag" each activity listed with a category or area of work (more than one is OK, too). A list of tags is provided, but if you feel your activity falls outside this list, feel free to create your own. This will help us catalog activities on campus and further build community around them.

Observations and Next Steps

Not so much new for 2023 as a return to a previous practice of seeking your reflection on your work. Section 4 asks you to think globally about what you're learning from your work and where you would like to see student success move in the year(s) ahead.

Campus Plan Update Structure

The 2023 Momentum/CCG Updates report on and update the Momentum Plan that you submitted in March. The template included is essentially identical to section one of the template provided at the Momentum Summit, with the addition of the Institutional Mission and Student Body Profile section. If you used the template, you are asked to briefly update the "Progress and Adjustments," "Plan for the year ahead," and "challenges and support" sections as appropriate. If there is new data to highlight, please let us know. Only section 2: Student Success Inventory of your Momentum Plan needs to be updated; you do not need to update Section 1 (Reflecting and Goal Setting), If you did not use the template, you can update the document you submitted in a similar fashion.

Of course, we understand that you have outstanding work across your campus, some of which may not have been included in your Momentum Plan. You are welcome to amend your submission to include this work as well.

2023 UPDATES OVERVIEW

NARRATIVE REPORTS

The 2023 Momentum/CCG Updates are updates on your Momentum Plans submitted in March 2023.

If you used the template, you are asked to briefly update the “Progress and Adjustments,” “Plan for the year ahead,” and “challenges and support” sections as appropriate. If there is new data to highlight, please let us know. Only section 2 of the Momentum Plan needs to be updated. The only additional section that is needed is your Institutional Mission and Student Body Profile, which provides context to your work for stakeholders reading your update.

Section 1. Institutional Mission and Student Body Profile

Provide a brief overview of your institutional mission and student body profile. Please briefly describe enrollment trends, demographics (for example, % Pell grant-eligible, % first-generation college students, % adult learners), and how your institutional mission influences your completion work’s key priorities. In this section, report on your benchmark, aspirational, and competitor institution(s).

Section 2: Your Student Success Inventory (Section 2 of the Momentum Plans)

Section 2 of the Update template revisits the inventory of your high priority/high impact activities on Student Success from your 2023 Momentum Plan. If your plans have changed, please let us know how (and why) here. If you feel this work is now “mature,” indicate as much. Mature work is of interest, especially if you are still exploring possibilities within it, but you are also welcome to not report on it going forward. Two versions of the template are provided; we encourage use of the template, but institutions are welcome to report in any manner that is most useful locally.

Section 3: Optional Supplemental Updates

If there are elements of your critical Momentum/CCG/student success work that is not detailed above that you wish to provide an update on, please use this section to indicate this.

Section 4. Observations and Next Steps

What strategies and activities have been most successful? What have been least effective? How has your institution made adjustments to your completion activities over the past year? Where would you want to see student success efforts shift in the coming year(s)?

No Limits on Strategies; Reasonable Limits on Length

You are encouraged to provide as much detail and information as would be appropriate to tell your story. Because of this, we aren’t setting a limit on the length of your update, but if you find your update increasing the length of your originally submitted plan by 10 pages, please contact us. You are able to include any data tables you like in appendices, which do not count in that total.

SUBMITTING YOUR UPDATE

Campus Plan Updates are due to the System Office by November 17. Plan should be submitted as a single Microsoft Word file on the web at https://completega.org/submit_2023. Appendices (if any) should be submitted as a separate file; Word, Excel, and PDF are acceptable.

Questions on your update can be directed to Jonathan Watts Hull at jonathan.hull@usg.edu, 404-962-3129.